

## Kent Acquired Brain Injury Forum

[www.kabif.org.uk](http://www.kabif.org.uk)

### Minutes of KABIF Members Meeting

Wednesday 10<sup>th</sup> February 2010, at 7pm

Raphael Medical Centre, Coldharbour Lane, Hildenborough, Tonbridge, Kent TN11 9LE

In Attendance:

<b>Tanesh Bhugobaun</b>	<b>Chairman of KABIF and Registered Manager</b>	<b>The Raphael Medical Centre</b>
<b>Rob Bunting</b>	<b>Centre Manager</b>	<b>The Huntercombe Group</b>
<b>Jan Cartmell</b>	<b>Regional Director</b>	<b>The Regard Partnership</b>
<b>Sophia Chung</b>	<b>Executive Director</b>	<b>SC Support &amp; Care Services Ltd</b>
<b>Di Drummond</b>	<b>Service Manager</b>	<b>Headway, Tunbridge Wells &amp; District</b>
<b>Gerhard Florschutz</b>	<b>Director</b>	<b>Raphael Medical Centre</b>
<b>Rikki Gandolf</b>	<b>South East Regional Co-ordinator</b>	<b>Headway</b>
<b>Tanya Hodnett</b>	<b>Centre Manager</b>	<b>The Huntercombe Group</b>
<b>Ruth Langridge</b>	<b>PA to Director</b>	<b>Raphael Medical Centre</b>
<b>Dr Leela Monti</b>	<b>Doctor</b>	<b>Raphael Medical Centre</b>

<b>Pam Munro MBE</b>	<b>Volunteer and Co-founder</b>	<b>Headway Tunbridge Wells &amp; District</b>
<b>Stephen Peterkin</b>	<b>Team Leader</b>	<b>Raphael Medical Centre</b>
<b>Frances Pierce</b>	<b>Solicitor (Ambassador) KABIF</b>	<b>Rix &amp; Kay Solicitors LLP</b>
<b>Teresa Scott</b>	<b>Reability Manager and Lead Therapist</b>	<b>Strode Park Foundation</b>
<b>Dennis Smith</b>	<b>President</b>	<b>Headway Tunbridge Wells &amp; District</b>
<b>Helen Spellman</b>	<b>Head of Neuro Services</b>	<b>Titleworth Neuro</b>
<b>Kosma Stubenvou-Hanski</b>	<b>Deputy Manager</b>	<b>JLG The Hadlows</b>
<b>Simon Truett</b>	<b>Head of Commissioning for Long Term Conditions</b>	<b>NHS Medway</b>
<b>Gabor Vajnai</b>	<b>Therapist</b>	<b>The Raphael Medical Centre</b>
<b>Marcus Van Hagen</b>	<b>Sales &amp; Marketing</b>	<b>The Huntercombe Group</b>

### Apologies

<b>Tracey Allport</b>	<b>Brain Injury Case Manager – Occupational Therapist</b>	<b>Independent Living Solutions Ltd</b>
<b>Lucy Barnes</b>		<b>Kent &amp; Canterbury Hospital</b>
<b>Dr Mayur Bodani</b>		
<b>Ros Eastwood</b>	<b>Headteacher</b>	<b>East Kent Health Needs Education Service</b>
<b>Keith Hawley</b>	<b>Director</b>	<b>Enable Care</b>

<b>Ed Lewis</b>	<b>Solicitor</b>	<b>T G Baynes</b>
<b>Jenny Mazur</b>	<b>Parent of Son with ABI</b>	
<b>Denise McKeown</b>	<b>Partner</b>	<b>McMillan-Williams</b>
<b>Tony Merriman</b>	<b>Solicitor</b>	<b>Rix &amp; Kay Solicitors LLP</b>
<b>Wendy Morcom</b>	<b>Legal Executive</b>	<b>Rix &amp; Kay Solicitors LLP</b>
<b>Lynn Park</b>	<b>DART TEAM</b>	<b>South East Driveability</b>
<b>Mo Sakel</b>		
<b>Patti Simonson</b>		<b>Rix &amp; Kay Solicitors LLP</b>
<b>Natalie Spurrier</b>	<b>Solicitor</b>	<b>Irwin Mitchell LLP</b>
<b>Sue Ware</b>	<b>Independent Speech &amp; Language Therapist</b>	

### **1. Welcome and Introductions**

The Chair Tanesh Bhugobaun welcomed all attending his first meeting as Chairman and took the opportunity of congratulating Dennis Smith on becoming an Honorary Alderman for Tunbridge Wells – Well done

### **2. Approval of Minutes of the Meeting held on 2<sup>nd</sup> December 2009**

The Minutes of the meeting held on 2<sup>nd</sup> December 2009 were approved.

### **3. Matters Arising from the Minutes of 2<sup>nd</sup> December 2009**

Tanesh Bhugobaun attended the Medway Provider Forum on 27<sup>th</sup> January 2010 which covered the areas of Adult Social Care in Medway and Joint commissioning with the Council.

Louise Krozier – CQC Dennis Smith invited her to attend this evenings meeting but said she would come along in April.

Frances Pierce advised that she would be attending the BISWIG Conference in Manchester on 21<sup>st</sup> April and the joint UKABIF/ABIF meeting.

#### **4. NSF Initiatives – Update on meeting with Simon Truett – Frances Pierce**

Frances Pierce, Tanesh Bhugobaun and Dennis Smith met with Simon Truett to discuss where we were with regard to the co-ordination of the PCT. The main motivation behind the meeting was to find out what Simon was doing. We wonder whether it is going to be possible to achieve a joint commissioning plan for the county, the remit is to follow health and social services who need to unite to go forward. It was a useful meeting as it gave us a better understanding of what goes on behind the scenes – there is actually a lot going on. It would be helpful if KABIF were able to go along to one of the meetings, mapping the services of the county to bring in line with the UK pathway, UKABIF have put together a strategy but unsure we can adapt for KABIF.

Following that meeting we agreed a number of matters, one of which Simon was going to let us look at the Strategic Commissioning Plan, Simon agreed to send a copy to Frances Pierce.

#### **5. Co-ordinator for Kent Update – Simon Truett**

Simon Truett explained he didn't have much to report as the KABIF and ABI Commissioners meeting have fallen out of sync, usually the Commissioner Meetings are before the KABIF meeting, but unfortunately the Commission Meeting is next week, so does not help today with what is going on across the county. Nicky Bentley not available to give an update.

Simon explained he could talk about Medway but not Eastern and Coastal Kent and will forward the minutes to Tanesh Bhugobaun so that they can be distributed to the group. (Attached)

Medway have been working on 'Healthier People, Excellent Care', and responding to the initiatives set out in Lord Darzi's NHS Next Stage Review. People who have long term conditions are to be offered personal care plans, the SEC to issue guidance and clarification on what goes into a personalized care plan – this has now been issued.

The Council is working with Adult Social Services to develop commissioning groups in Medway. A new Assistant Director of Adult Social Care has been appointed (David Quirke-Thornton) who is responsible for care management, commissioning and in-house services. Simon Truett now feels much more optimistic about bringing health and social care closer together.

NHS Medway has pilot status for Personal Health Budgets, the national programme initially was looking at end of life, although it has now been extended to include people with long term conditions - this is a 3 year project. The pilot project has recruited 75 people, of these 30 will be people with long term neurological conditions to purchase their health needs, this will be extended to other long term conditions which may include some people with ABI.

Medway are currently undertaking an on-going project “Rehabilitation and Respite”, looking at earlier discharge into the Community eg Wheelchair users – cant get about whereas someone not in a wheelchair perhaps can – just not the not to the same effect – so are looking at providing adult social care beds which would enable patients to come out of hospital sooner and being rehabilitated as well.

## **6. Mapping Exercise/Website Update – Tony Merriman**

Tony Merriman was unable to attend and sent his apologies to the chair, particularly as this was Tanesh Bhugobaun’s first meeting. Frances updated the meeting on Tony’s behalf. The website is now looking really good and it has lots of headings. The Minutes are available to download from the website once they have been approved. The Mapping Committee are now working on uniformity across the county.

## **7. KABIF Database**

Discussion centred around where the database is going to be held – the Steering Group felt it should be kept with whoever is the current chair of the Forum. Amend database membership form and send to the membership asking them to sign and send back agreeing to the database being held at RMC. The amended form to be circulated to all those not here today also uploaded onto the website.

## **8. The Health Network – Dennis Smith**

Dennis Smith reported that Care Call is progressing slowly, however it is dependent upon Doctor’s surgeries signing up, it is progressing. It is regarded as successful from the point of view of people who have received calls from the health coaches and who have appreciated it very much, a big rapport has been developed between the participants and the health coach – do not have to go off to local hospital as they have someone to talk to

Dennis Smith reported that he attended the PCT Board meeting two weeks ago. At the meeting the PCT West Kent Strategic Commissioning Plan was approved without any changes at all, and drew members attention to page 328, where it was mentioned that KABIF are concerned that “local services are

fragmented and variable resulting in high level of tertiary care spend and poor feedback from patient representative groups". The PCT are not measuring up to what we need, although there is a clear reference to the fact that there is a market for co-ordinating the whole pathway of care. Dennis Smith suggested we approach the Lead Director (Patricia Davies) of that particular part of the commission plan to ask to what extent they can take forward commissioning both health and social services, co-ordinating the whole pathway. It was agreed that Tanesh Bhugobaun, Frances Pierce and Dennis Smith would take this forward.

Each PCT strategic plan must be a published document, looking at where those assumptions are, and ideally mark for co-ordination. Money to go with the person on a pathway, see where those common denominators lie. A starting pint for this would be the Joint Strategy Meeting on 24 February which Simon Truett would be attending and he agreed to mention.

### **9. Headway East Kent – Linda Kerley**

Linda was unable to attend and sent her apologies along with the following report

We are now supporting over 150 clients in our 5 day care centres of which most are open for 4 days a week. We now have over 300 carers/ relatives of the head injured on our books who are being supported on and off by the Support worker.

Our outreach worker has been very busy securing voluntary placements for some of our clients in the community which is working well. The employment factor is showing to be very difficult not I believe due to their disabilities but more to do with the present Job market.

Raising funds and the awareness of head injuries continues to grow for us as we are often in demand to give talks which often leads to donations so on that front we are doing well.

Our aim is to become more involved with Health and contribute money wise that is, at present we offer social rehabilitation which health do not fund. However , we are trying to get them to understand that by providing social activities to this client group will in turn keep them off of health's doorstep.

### **10. Joint Meeting Update – Dennis Smith**

Stephen O'Connor has not come back to us, we were hoping that with his help there would be co-ordination between health and social services to achieve a framework document for ABI in Kent to catch the unique ABI client group, Dennis Smith and Ros Eastwood were hoping to get this moving but Stephen has not come up with the goods, he was invited but has not replied, so it does not look as if he has the time. Colleagues in other parts of the country are pro-active.

## 11. Headway West Kent – Di Drummond

Currently reviewing the way we work at the moment.

This year, we are developing short, seven week half-day courses open to anyone who has a brain injury. These can include: singing for fun, art appreciation, pottery, numeracy skills, French, current affairs and brain skills. We will be producing a leaflet in a few weeks time and will also put the information on the KABIF website.

## 12. Speakers, Venues and Dates for 2010/11

Date	Time	Venue	Speakers
16 <sup>th</sup> June 2010	6pm	Royal British Legion Industries, Hall Road, Aylesford, Kent ME20 7NL	Rachel McLafferty, NSF Project Manager, Headway – Update on the National Picture for the Implementation of the NSF for Neurological Conditions  Julia Ross – Director of Civil Engagement of West Kent Primary Care Trust – Update on the PCT’s Joint Adventure
8 <sup>th</sup> September 2010	3pm	Headway East Kent, Headway House, The Sustain Centre, Kent & Canterbury Hospital, Ethelbert Road, Canterbury, CT1 3NG	Linda Kerley, Headway East Kent – 21 Years of Supporting ABI Sufferers in East Kent
1 <sup>st</sup> December 2010	6pm	Headway, Tunbridge Wells	Jennifer Yates, Chailey Heritage – The Children’s Head Injury Unit

9 <sup>th</sup> February 2011	6pm	The Raphael Medical Centre, Hildenborough	
13 <sup>th</sup> April 2011	3pm	East Kent Hospital School Service, Canterbury	
15 <sup>th</sup> June 2011	6pm	Hothfield Manor Acquired Brain Injury Centre Bethersden Road Hothfield Ashford Kent TN26	
7 <sup>th</sup> September 2011	3pm	East Kent Hospital School Service, Canterbury	
7 <sup>th</sup> December 2011	6pm	Headway Tunbridge Wells	

If anyone has any ideas or thoughts for Speakers for forthcoming meetings please could they let the Chairman/Steering committee know.

It was also discussed that the times of the meetings, particularly the evening meetings should be brought forward by one hour, as it was thought this might improve attendance, as at the moment with the meeting finishing around 9pm and a number of members travelling distances of more than 1 hour, it makes it a late night.

### **13. Department of Health and Health Commission Update – Mary Ryan**

Unfortunately Mary Ryan was unable to attend this evening, we will however leave this item on the agenda as there is quite a lot going on, particularly with the changes in the CQC

### **14. The Constitution**

The Steering Committee will be holding a meeting on 12 March 2010 to discuss whether or not KABIF needs to have a Constitution. KABIF was set up without a formal constitution, Frances Pierce gave the Forum two years notice of her intention to stand down as chair, so perhaps now is a good time to look at this. We need to look at what other “ABIF’s” do, some have been set up with funding so are therefore Limited by Guarantee, in which case there would a membership fee payable etc.

## **15. Tea & Coffee Break**

## **16. Speakers**

Disabled Go were due to speak but unfortunately due to the adverse weather forecast for this evening have withdrawn. Gerhard Florschutz will give a brief resume on the work of the Raphael Medical Centre.

Our second presentation was originally going to be presented by Stephanie Bollen-Hickman who has recently suffered a head injury, she will be returning to work shortly on a part-time basis, Tanya Hodnett of Blackheath Brain Injury Rehabilitation Centre and Neurodisability Service – ‘Blackheath, the London Consortium and the Pathways to Dartford and Hothfield’ has agreed to do her presentation which was originally scheduled for the April meeting this evening. (See attached presentation)

Further information on both the RMC and the Hunter Group can be found on the KABIF website.

Tanesh Bhugobaun expressed his thanks to both Gerhard and Tanya for standing in at such short notice today.

## **17. Any other Business**

a) We have received leaflets from NHS West Kent who holding 6 modules of FREE Training to enable them to transform health services in West Kent. (Please pick up a flyer if you are interested)

About each session:

- **Something for everyone** – a variety of courses
- **Top trainers** – those who teach are specialists in the subject
- **Modular** – you can focus on what interests you
- **Interactive** – one hour of teaching and one hour interactive session

For more information, or to book your place, please contact **Emma Cain, 01732 375287**, email: [emma.cain@wkpct.nhs.uk](mailto:emma.cain@wkpct.nhs.uk)

b) The Raphael Medical Centre will be holding a Conference on Tuesday, 25 May 10am to 5pm entitled “Integrative Approach to Neuro Rehabilitation” (See attached Booking Form for further information)

c) The Blackheath Brain Injury Rehabilitation Centre will host its second annual conference "Quantifying the Unquantifiable". The conference will debate and review the importance of outcome measures in neuro-rehabilitation; Why we need these measures? What are the benefits? And how we introduce them in our working practice. The case studies will demonstrate how outcome measures benefit the patient, clinician, therapist and commissioner. The conference aims to review the importance of outcome measures through debate, thought provoking exercise and practical case studies.

(<http://www.huntercombe.com/news/registration-now-open-for-the-blackheath-conference>)

d) Tanesh Bhugobaun has been Invited to present an abstract in Krakov, Poland – Neuro-rehabilitation.

## **16. Date of Next Meeting**

The next meeting will be held on 14 April 2010 at 3pm at East Kent Hospital School Service, City View, Canterbury CT2 8PT. This will be a networking event, although Roy Marcus of ABI Services UK Ltd will be speaking on 'Case Management'